

AHMA Holistic Health Now

2009 Convention and Exhibition

Cleveland, OH

November 5-7, 2009

Call for Abstracts/Criteria

The American Holistic Medical Association invites you to submit an abstract for the 2009 Convention & Exhibition. More than one abstract may be submitted and you may choose the topic(s). We will offer three different presentations:

1. Concurrent sessions
2. One concurrent research session (2-3 research presentations)
3. One poster session for research

All abstracts will be reviewed and accepted or rejected by the Convention Planning Committee. Acceptance will be based on the following criteria:

- Relevance
- Learning Objectives
- Significance and originality of material
- Clarity
- Speaker qualifications & experience
- Perceived level of interest

Important Dates

Feb 25 – Presentation abstracts due to AHMA (Sorry, no late abstracts will be accepted).

Apr 15 – Accepted presenters will be notified

May 1 – Research abstracts for both Platform and Posters due

Jun 1 – Accepted research posters abstracts will be notified (Sorry, no late abstracts will be accepted.)

Sep 1 – All presentation material to AHMA

Convention Attendees

Convention attendees are likely to include many different categories of doctors who are currently licensed to practice their profession, other licensed health care providers, residents and medical students and friends of the AHMA who support the philosophy of holistic health care.

Fees

We ask that our convention presenters support the charitable efforts of the AHMA, a 501(c)(3) non-profit organization by speaking without financial remuneration. If you have a special need, please comment.

Specifications (These must all be included in the abstract which must be submitted electronically by the dates outlined above. Sorry, but incomplete abstracts will not be accepted.)

1. Contact Information
 - Primary contact name, degrees/credentials, address, contact information
 - Email address
2. Proposal is being submitted for (please check one):
 - Concurrent Session Presentation
 - Research Concurrent Session Presentation

- Research Poster Presentation
- 3. A/V – All presentations requiring computer equipment including LCD projectors must be sent to the AHMA as an email attachment or on a CD by September 1, 2009. (Please check what is needed).
 - Laptop Computer
 - LCD Projector
 - Screen
 - Other _____
- 4. Description of Presentation (maximum 250 words)
 - Presentation Title
 - Proposal Summary
 - Presentation Outline
 - Target Audience
 - Disclosure of any perceived conflicts of interest for all proposals
 - For research proposals submit a 250 word summary to include (background/objective, design/methods, results and conclusion) as well as your preference for platform or poster
- 5. Personal Biography (maximum 250 words)

Policies

1. All presenters must be registered attendees in order to attend seminars other than their own.
2. The Convention Committee reserves the right to suggest co-presenters and to combine submissions.
3. Presenters are responsible for the transport and storage of their presentation materials.
4. Abstracts will be published as submitted. It is the responsibility of the presenter to ensure accuracy of content, spelling and presentation.
5. The Convention Committee reserves the right to re-format the presentation materials to ensure uniformity. AHMA will allow a maximum of two previews if re-formatted.
6. Accepted abstracts may be published in the manual, convention website and other AHMA publications. All copyright will be transferred to AHMA.
7. All presenters must provide information on any potential conflict and provide information regarding any affiliation or financial interest that may affect the speaker's presentation. Accepted presenters will be asked to complete disclosure and conflict of interest forms.
8. Speakers must allow recording of their presentation by AHMA. No royalties shall be paid.
9. Presenters must refrain from promoting any commercial product or service from a specific company.
10. Please provide a copy of materials in an email attachment in MS Word format.

Please submit all required information to kathleen@holisticmedicine.org by the deadline. Please contact Kathleen or Donna at (216) 292-6644 with any questions concerning the submission of materials.

Technical Information

To ensure a smooth-running presentation, please bring your presentation to the designated room the day before or a minimum of 4 hours before your presentation. Technicians will be on-site to provide assistance if needed.